



## General Meeting Minutes

Wednesday, October 16, 2024

10:02 a.m. – 11:15 a.m.

**Present Staff  
Council Executive  
Board Members:**

Adrian Bermudez, Staff Council President ♦ Jr Sears, Staff Council President-Elect ♦ Katalina Castillo, Staff Council Secretary ♦ Shiya Rawls, Staff Council Treasurer ♦ Nick Martinez, Staff Council Communication Officer

**Absent Staff  
Council Executive  
Board Members:**

Jr Sears, Staff Council President-Elect

**Special Guests:**

Gautam Taneja, Interim Information Security Officer ♦ Chetiqua Matthews-Herron, Director, Talent Acquisition & Management/Employee Relations Officer ♦ Ms. Chris Noble – The Rose ♦ Gladis Moya, Benefits & Compensation Administrator

**Location:**

[Zoom Webinar](#)

1	Call to Order	10:02 am
Presenter: Adrian Bermudez, Staff Council President		
2	Meeting Agenda Review	10:03 am
Presenter: Adrian Bermudez, Staff Council President		
3	Approval of September Minutes	10:04 am
Presenter: Adrian Bermudez, Staff Council President		
4	New Employee Announcement	10:05 am
Presenter: Shiya Rawls, Staff Council Treasurer		
5	<a href="#">Edge Grant</a> Presentation	10:06 am
Presenter: Katalina Castillo, Staff Council Secretary		
	- Elena Rodriguez, Student Success and Student Life	
	o Been with UHD for over 8 years	

*This agenda is subject to change at the discretion of the Staff Council Executive Board.*

- Plans to attend the [50<sup>th</sup> Annual Texas Association of Chicanos in Higher Education State Conference](#)

6 September [Kudos](#) 10:07 am

Presenter: Katalina Castillo, Staff Council Secretary

7 Share the Good News 10:08 am

Presenter: Adrian Bermudez, Staff Council President

- [Join Belinda Hernandez for a Cause: Ride 2 End ALZ](#)
- Happy National Financial Aid Day!

8 Guest Executive Leader 10:10 am

**Presenter:** Gautam Taneja, Interim Information Security Officer

- National Cybersecurity Awareness Month
- How to Stay Safe Online
- Cybersecurity is the protection of computer systems and networks from attacks by malicious actors that may result in unauthorized information disclosure, theft of, or damage to hardware, software, or data...
- Wherever there is technology, there needs to be cybersecurity to keep our data safe.
- 4 Easy Ways to Stay Safe Online
  - Strong password and password manager
    - Create strong passwords that are long, unique, and random
    - Use a password manager to store passwords, alerts you of duplicate passwords, generates strong new passwords, some automatically fill in your login credentials into a website, and it won't fall for phishing website
  - Turn on multifactor authentication
    - A code or security key sent to your phone, email, or authenticator app
    - Biometrics such as fingerprint and facial recognition
    - Use for email and accounts with financial and personal information
  - Recognize and report phishing attacks
    - Phishing red flags are the tone is urgent or scary, sender email address does not match the company it's coming from, unexpected communication, requests to send personal information, and misspelled words, bad grammar, and odd URLs
    - Don't click on any links you don't trust, delete the email/text, don't click any attachments you were not expecting or recognize, and don't send personal information online or over the phone

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- Do verify the communication is real and contact the sender directly through known phone numbers or emails, report it to UHS IT Security using the Report Phish button, and delete it
  - Update your software
    - Updates ensure your devices and apps are protected from the latest threats, don't click on "remind me later" as it could leave you vulnerable to cyber threats, and automatic updates are the easiest way to stay secure
- Common Ways Identity is Stolen
  - Data breaches and leaks
  - Phishing emails and phone scams
  - Skimming and card theft
  - Online scams using social engineering tactics
- Steps to Take After Being a Victim of Identity Theft
  - File a complaint with the [Federal Trade Commission \(FTC\)](#)
  - Contact your bank or credit card company immediately
  - Consider placing a fraud alert on your credit report
- Tips for Preventing Identity Theft
  - Monitor your accounts and credit reports regularly
  - Use strong passwords and enable 2FA
  - Avoid sharing personal or financial information online
  - Be cautious when using public computers or devices
- More information and resources:
  - <https://www.uhd.edu/documents/computing/policies-procedures/csam-brochure.pdf>
  - <https://uhsystem.edu/offices/information-security/>

9 Guest Executive Leader 10:26 am

**Presenter:** Chetiqua Matthews-Herron, Director, Talent Acquisition & Management/Employee Relations Officer

- Proposed Policy Revisions
  - [Staff Performance Evaluation Policy](#)
    - Revision of language regarding the type of service we specifically use in case of changes in the future
    - Ratings, rating scale, and procedure will be removed and posted on the HR website instead so changes can be more flexible without updating the policy
    - Will go into effect for the 2024 Performance Evaluation year

10 Staff Council Business: Things to Share 10:32 am

Presenter: Adrian Bermudez, Staff Council President

- Staff Council Old Business
  - o Staff Council Suggestion Received
    - 01.A.08 Travel Policy: Upon searching for this form on the UHD website, it was discovered that a duplicate form exists along with some broken associated hyperlinks that reference this form. Provost Office has been notified and these revisions are being worked on.
- Staff Council Feedback Survey Results
  - o 73/86 responses were either very satisfied or satisfied with the overall performance of Staff Council
  - o 75/86 responses were either very effectively or effectively for how effective Staff Council communicates
  - o 62/86 responses were either very effectively or effectively for how effectively does Staff Council addresses the concerns and needs of the staff
  - o 62/74 responses attended 2023 – 2024 Staff Council events
  - o Elotes Con Caimanes at the MDCOB (street corn) was the top Staff Council event
  - o Pumpkin Carving Contest was lowest Staff Council event
  - o Additional comments or suggestions for Staff Council highlights
    - Strategic goals in the works
    - Noted more veggie and dietary restricted options and will pass this along to our Events Committee
    - Consecutive service by the same staff will be discussed by the SCEB
    - T-shirts for Friday's in the works
    - Astros theme for Friday's in the works

11 Special Guest

10:40 am

**Presenter:** Ms. Chris Noble – The Rose

- Breast Cancer Awareness Month
- Domestic Violence Awareness Month
- [The Rose Breast Center of Excellence](#)
  - o The Rose will have a table at the [Boo Bash](#)
  - o Ensure that all women have access to mammograms whether insured or uninsured.
  - o Insured women coming for mammograms makes things possible for uninsured women to get mammograms and treatment.
  - o Because The Rose is nonprofit, proceeds, if The Rose had been a for profit, are used for insured women to get a mammogram and treatment if needed.
  - o The Rose provides ultrasounds, biopsy, screening mammograms, diagnostic mammograms, and testing.

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- Do not have to pay for parking and quick service.
- Contact Chris Nobles directly at [cnoble@therose.org](mailto:cnoble@therose.org).
- Insurance pays for insured women.
- Uninsured women must meet qualifications of \$62,000 or less income for family of 4 or \$400 - \$500 a week for 1 person.
- If uninsured and do not meet the qualifications it is a little over \$200 for a mammogram.
- If a man notices something odd on his pectoral region, see a doctor because breast cancer is a possibility.

## 12 Staff Council Business: Things to Share

10:51 am

Presenter: Adrian Bermudez, Staff Council President

- Staff Council Key Pillars for FY25
  - Effective Communication
    - Timely communication and getting updates to staff as soon as Staff Council is made aware.
    - Keeping the lines of communication open for staff.
    - Virtual Suggestion Box: [Comments and Suggestions](#)
    - Newsletter is expected to be released the 1<sup>st</sup> Friday of every month. Staff Council holds this expectation to ensure getting information to staff in a timely manner.
  - Community Engagement
    - Events that have a greater impact on our UHD or Houston community.
  - Staff Council Long-term Plan
    - Focus on long-term vision and roadmap for future incoming councils.
    - To provide more support on continuity and transitioning phase.
- Community Engagement Committee
  - Co-Chair: Gabriela (Gabby) Estrada, Administration and Finance and Elvira Rodriguez, Enrollment Management
  - Committee Members: Maria Estrada and Lynette Gulley
  - Call for volunteers: Please email [uhdstaffcouncil@uhd.edu](mailto:uhdstaffcouncil@uhd.edu).
  - UHD Northwest Diapers and Wipes Drive (October 21 – 24)
    - Donate 3 packs of wipes/receive a UHD Gator
    - Donate 1 pack of diapers/name will be entered in a drawing for a UHD Stanley Cup
    - Drop-Off Locations:
      - Elvira Rodriguez – OMB S350
      - Samantha Salazar – OMB S380
      - Gabby Estrada – OMB S970
      - Tesha Koltys – OMB S600
      - Lynette Gulley – SSB 101

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- Cece Booty – OMB S910V
- Gator Blue Fridays UHD Garments (shirts, hats, etc.)

### 13 Upcoming Events & Announcements 10:58 am

Presenter: Adrian Bermudez, Staff Council President

- October 17: [TXDOT Public Meeting: I-45 North Houston Highway Improvement Project](#)
- October 19: [Destination Downtown Open House](#)
- October 21: Walk2Vote
- October 21 – 24: [UHD Northwest Diapers & Wipes Drive](#)
- October 21 – 25: [Homecoming Office Decorating Contest](#)
- October 22: Latinfest
- October 23: [Gator Pride PEP RALLY](#)
- October 24: [Alumni Resource Fair](#)
- October 24: [The Power of Proactive Mentorship](#)
- October 26: [Tail-Gating](#)
- October 31: [Annual Boo Bash/Staff Council Pumpkin Carving Contest](#)
- November 1: [Chili Cook-Off](#) (Gladis Moya in attendance for Q&A)
- November 4: [CST Celebration Night](#)
- November 9: [Terence Blanchard Concert](#)
- November 11: [Veterans Day Celebration](#)
- November 20: Next Staff Council General Meeting

### 14 Closing Comments 11:14 am

Presenter: Adrian Bermudez, Staff Council President

- [uhdstaffcouncil@uhd.edu](mailto:uhdstaffcouncil@uhd.edu)
- [Past meeting agendas and minutes](#)
- [Register](#) to attend the monthly general meetings
- [Comments/Suggestions](#)
- [Submit events to be recognized and promoted](#)
- [Share Your Good News](#)

### 15 Adjourn Meeting 11:15 am

Presenter: Adrian Bermudez, Staff Council President



**DETERMINED.**  
**DEDICATED.**  
**DOWNTOWN.**



University of Houston  
**DOWNTOWN**

# AGENDA



- Approval of September Meeting Minutes
- Introduction of New Employees
- Edge Grant Winner Presentation
- Employee Recognition
- Share the Good News
- Special Guest: Ms. Chris Noble – The Rose
  - Breast Cancer Awareness Presentation
- Guest Executive Leader: Gautam Taneja, Interim Chief Information Security Officer
  - Cybersecurity Presentation
- Guest Executive Leader: Chetiqua Matthews-Herron
  - Proposed Policy Revisions
- Staff Council Business – Things To Share
- Staff Engagement Opportunities
- Closing Comments





# **APPROVAL OF MEETING MINUTES**

**Minutes distributed – any corrections?**

- **Motion to accept minutes? Second?**
- **Minutes accepted**

# WELCOME NEW GATORS!



Name	Job Title	Department
Cynthia Parra	Assistant Director, Basic Needs	Student Affairs
Sandra Jacobson	Associate Director, Annual Giving	Advancement & University Relations
Matthew Montemayor	Director, Planning, Assessment. & Evaluation	Student Success & Student Life
Sergio Presa	Contact Center Representative	Enrollment Management
Milagros Arias	Administrative Assistant II	Social Work
Jacqueline Aguayo	Advising Assistant	Academic Advising

**October 2024  
Recipient**

**The EDGE**

Educational/Development Grant for Employees  
*Sponsored by the University of Houston-Downtown Staff Council*



**Elena Rodriguez**

# CONGRATS TO OUR SEPTEMBER KUDOS!



## •Academic Advising

- John Stubblefield
- Brandon Ward

## •Accounting and Int'l Business

- Aalaina Newman

## •Accounts Payable

- Maria Carrillo

## •Advancement & University Relations

- Gabriel Morales

## •Business Affairs

- Tanisha Wilson

## •College of Business

- Belinda Hernandez

## •Computing, Telecom & Video Networking

- Cory Okpaleke
- G. Anthony Samudio

## •Distance Education

- Kimberly Constantine

## •Facilities Management

- Andrew Contreras

## •Human Resources

- Christian Purdy

## •Information Technology

- Rose Martinez
- Hossein Shahrohki

## •Nursing

- Toi Durham

## •Police

- Evelyn Delcid
- ShaRhonda Masters
- Marcelino Torrio
- Vanessa Turner
- Stephen Vega

# CONGRATULATIONS GATORS!



## •Public Safety

- Joseph Correa
- Casey Davis
- Erick Hipolito
- Jason Jones
- Brittny Preston
- Briana Zweck

## •Sciences and Technology

- Angel Griffin
- Joshua Segura

## •Technical Services

- Franklin Phan

## •Technology Learning Services

- Nikhil Bhatt
- Thomas Genoso
- Nereo Hill
- Reynol Mata
- David McCoy

## • User Support Services

- Brittany Clark
- Luis Guerra



**Kudos!**

*Express  
Your  
Appreciation*

**SHARE THE GOOD NEWS**



**Join Belinda Hernandez for a Cause:  
Ride 2 End ALZ**

Thank you to those who have supported me along the way.



100% of Donations goes to Medical Research.

Wimberley, TX November 9th

**Volunteer Opportunities & Virtual Rides available, just ask me!**



# SHARE THE GOOD NEWS



# SPECIAL GUEST PRESENTATION



Ms. Chris Noble  
<https://therose.org/>



# GUEST EXECUTIVE LEADER



Gautam Taneja  
Director of Enterprise IT Security – UHS  
Interim Information Security Officer - UHD

# GUEST EXECUTIVE LEADER



## Proposed Policy Revisions

- [PS-02.B.06 - Staff Performance Evaluation Policy](#)
- <https://www.uhd.edu/hr/policies/ps-02b06-staff-performance-evaluation-policy.aspx>



**Chetiqua Matthews-Herron**  
Director, Talent Acquisition &  
Management  
Employee Relations Officer

# STAFF COUNCIL BUSINESS



- Staff Council Old Business
- Staff Council Feedback Survey Results
- Staff Council Key Pillars for FY25
- Call for Volunteers: Community Engagement Committee
- REMINDER: Gator Blue Fridays UHD garments (shirts, hats, etc.)



# STAFF COUNCIL OLD BUSINESS



## ▪ Staff Council Suggestion Received

### **What type of suggestion would you like to make?**

Policy Review Suggestion (policy-related concern you would like Staff Council to explore)

### **Policy number**

01.A.08 - Travel Policy

### **Describe your concern or suggestion.**

The concern is with the Embargo Form. I understand that the travel policy is being revamped to align with Concur now but one change that has been occurring that we were not doing originally is requiring the Provost Signature on the Embargo Form. Section 3.3.6 states that we need approval from the ORSP, if required. The form clearly states that if you answered "Yes" to one of more of questions (a) through (d) or if you answered "No" to question (e) then we are to contract ORSP to obtain approval. So why are we required to get the provost signature on every Embargo Form, which usually takes at least a week for it to be signed. Once we receive it back, then we submit the travel request in Concur to be approved by all including the provost (again) in Concur. It's a "double" approval for the same thing.

### **In your opinion, what is the best resolution to this issue?**

I believe the best solution to this is to go back to the regular process, which follows policy and not obtain the provost's signature. Upload the document and the provost's approval in Concur will confirm that they are approving the documents attached also. Another option is to require someone else to sign the document, other than the provost. While this will still take more time, at least the provost is not "double" approving something.

## ▪ Action Taken:

This feedback/suggestion was sent over to Heather Davis in ORSP and the response provided was that she spoke with the Travel Office and Dr. Bordelon and the policy on the Travel Embargo form will be followed – ORSP will be the contact and sign the form. Additionally, Heather will be updating the information on the Embargo form and the web.

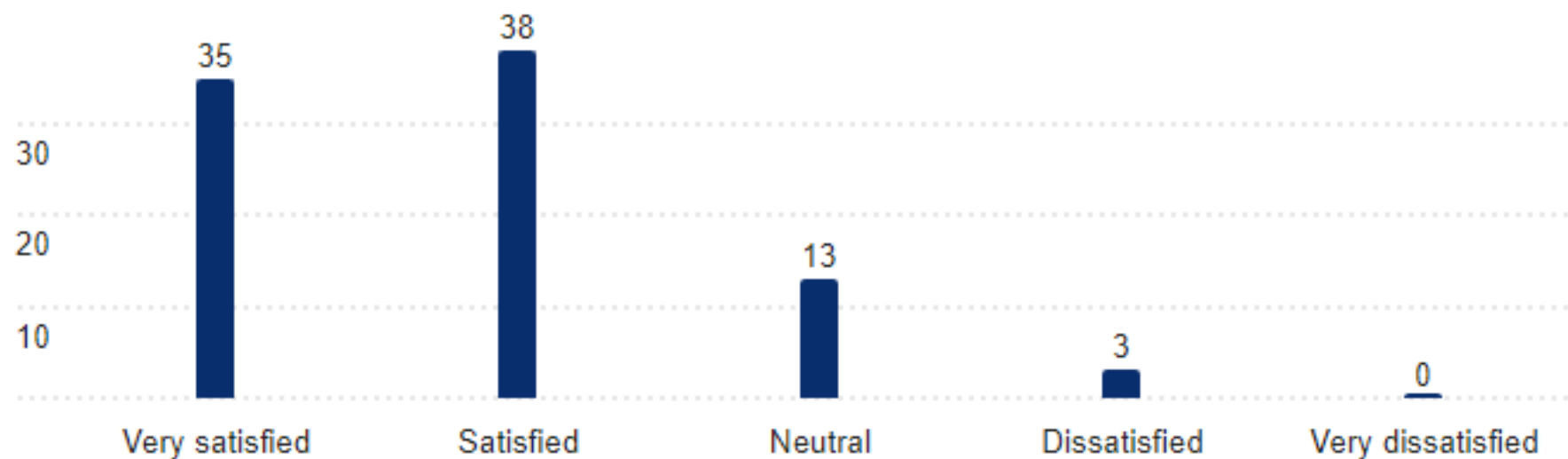
**New Update: Upon searching for this form on the UHD website, it was discovered that a duplicate form exists along with some broken associated hyperlinks that reference this form. Provost Office has been notified and these revisions are being worked on.**



# OVERALL SATISFACTION

How satisfied or dissatisfied are you with the overall performance of the 2023-2024 UHD Staff Council?

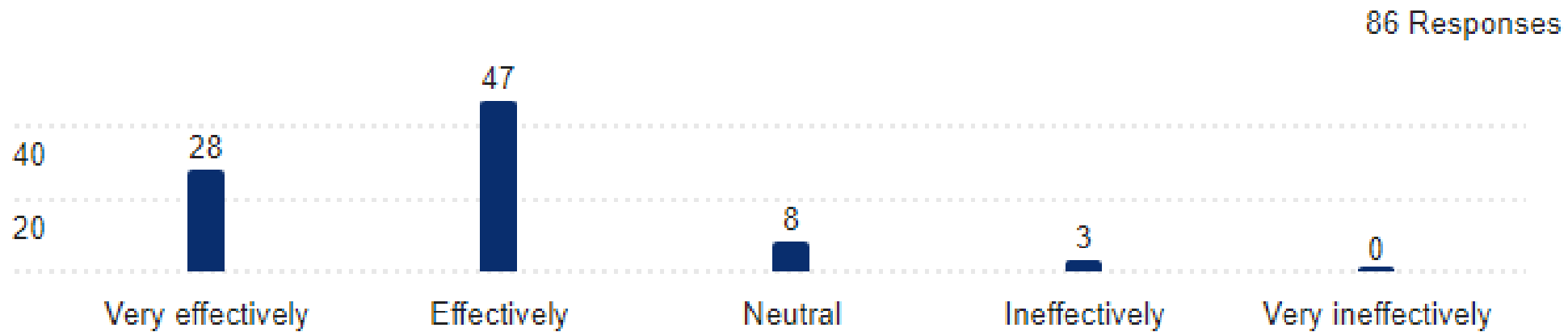
89 Responses



# COMMUNICATION EFFECTIVENESS



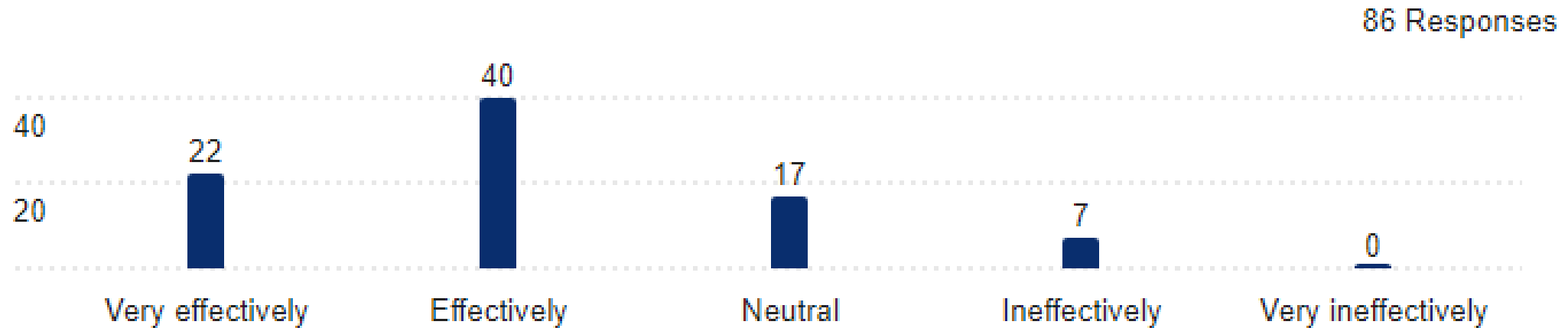
How effectively does the UHD Staff Council communicate with its members?



# ADVOCACY EFFICIENCY



How effectively does the UHD Staff Council address the concerns and needs of the staff?



# EVENTS PARTICIPATION



Did you attend any Staff Council Events during 2023 - 2024?

74 Responses







# EVENTS RANKED BY STAFF

Rank your favorite event that you attended.

Field	1	2	3	4	5	6	7	8
Elotes Con Caimanes at the MDCOB (street corn)	30	10	6	4	3	4	0	0
Employee Appreciation in the ACAD (donuts)	3	31	12	5	4	0	1	1
Fizz & Crunch Commerce Building (popcorn & drinks)	2	3	30	5	8	3	5	1
Meet & Greet in Milam and Travis (coffee)	2	4	4	32	6	7	2	0
Gator Walk's 2024	3	0	0	2	30	7	5	10
Homecoming & Holiday Door Decorations	6	1	2	5	0	31	11	1
Grill & Chill - July 3rd Celebration (hamburgers)	11	6	2	3	1	2	29	3
Pumpkin Carving Contest	0	2	1	1	5	3	4	41

# ADDITIONAL OPEN FEEDBACK



## Do you have any additional comments or suggestions for the UHD Staff Council?

Do you have any additional comments or suggestions for the UHD Staff Council?

I only ranked the items based on what I was available to attend. I did not have a chance to attend almost all of them. I didn't even know about the pumpkin carving.  
Suggestion can we have the voting polls here?

Staff Council is more needed than many realize. UHD Staff members need appreciation and recognition for their individual contributions.

Focus on important issues to staff. Parking has been an issue for over a decade and has not been addressed. The awful and over priced meal options in the cafeteria has been given only lip service.

Not at this time. Thank you for the opportunity to provide feedback. I will also improve on my end by attending more meetings, workload permitting. I greatly appreciate the virtual option for meetings.

Consecutive service by the same staff should not be allowed. Encourage others to serve.

Please offer veggie options when doing food. I was unable to eat at some of your events.

Plan for more food at events, several times I went to an event just to be told food was gone, I showed up no more than 20 minutes after the event started due to a prior work commitment just to find out food was gone.

Staff Council significantly improved in addressing staff concerns.

Review the University's strategic goals A-H and inform staff how they can individually support these goals outside of daily operations.

n/a

Not at this time, but thank you for asking.

Have more events at the other buildings also.

# ADDITIONAL OPEN FEEDBACK



I am excited to build on our Events Committee and plan new exciting activities (Tesha)

I think the events were great ideas, and I hope they will continue. I was unable to participate due to other scheduling conflicts, but I will try to participate in future events.

Not at this time.

Glad to have the monthly meetings via Zoom.

Give t-shirts that we can wear on Fridays.

Previous years we had staff day at the Astros, bring it back.

Not at this time.

Great job!

Nothing comes to mind at the moment.

# KEY PILLARS FOR FY25



- Effective Communication
- Community Engagement
- Staff Council Long-term Plan
  - Focus on long-term vision and roadmap for future



# COMMUNITY ENGAGEMENT COMMITTEE



- Co-Chairs: Gaby Estrada (A&F) and Elvira Rodriguez (Enrollment Management)
- Committee Members: Maria Estrada, Lynette Gulley
- Call for Volunteers: if interested, please email us directly at [uhdstaffcouncil@uhd.edu](mailto:uhdstaffcouncil@uhd.edu).



# COMMUNITY ENGAGEMENT OPPORTUNITY



UHD Northwest Diapers & Wipes Drive  
(October 21-24)

- Donate 3 packs of wipes/receive a UHD Gator
- Donate 1 pack of diapers/name will be entered in a drawing for a UHD Stanley Cup


▪ Drop-Off Locations:


- Elvira Rodriguez – OMB S350
- Samantha Salazar – OMB S380
- Gabriela Estrada – OMB S970
- Tesha Koltys – OMB S600
- Lynette Gulley – SSB101
- Cece Booty – OMB S910V



# TXDOT PUBLIC MEETING: I-45 NORTH HOUSTON HIGHWAY IMPROVEMENT PROJECT



 **I-45 North Houston Highway Improvement Project (NHHIP)**




**CHANGES FOR THE BETTER**

**PUBLIC MEETING:**

<b>SEGMENT 1</b> (I-45 FROM I-610 TO BELTWAY 8)	<b>SEGMENT 2</b> (I-45 FROM I-10 TO I-610)
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**IN-PERSON:** Tues., Oct. 15, 2024, 5 - 7 p.m.  
Moody Community Center  
3725 Fulton Street, Houston, TX 77009

**VIRTUAL:** Thurs., Oct. 17, 2024, 5 - 7 p.m.  
5 p.m. Real-time Question & Answer Session  
Join meeting at [www.virtual.nhhippublicmeetings.com](http://www.virtual.nhhippublicmeetings.com)

 Scan the QR code to visit the project website.

- If you need interpretation or translation services or you are a person with a disability who requires an accommodation to attend and participate in the public meeting, please contact Gabriel Adame, Public Engagement Coordinator, at 713-802-5199 or by email at [Gabriel.Adame@txdot.gov](mailto:Gabriel.Adame@txdot.gov), no later than 4 p.m., Friday, Sept. 13, 2024. For questions or to access project materials during development, call 713-866-7040 between 8 a.m. and 5 p.m., Monday through Friday.
- For questions or to access project materials during development, call (713) 866-7040 between 8 a.m. and 5 p.m., Monday through Friday.

Please visit <https://www.txdot.gov/nhhip.html> for the latest updates on the project.

**Destination Downtown Open House**  
Saturday, October 19 | 10 a.m.







# 50 Years On the Bayou

JOIN US TO CELEBRATE  
UHD'S 50TH ANNIVERSARY  
HOMECOMING!

OCTOBER 21-26

[uhd.edu/sssl/homecoming](http://uhd.edu/sssl/homecoming)



10<sup>TH</sup> ANNUAL HOMECOMING TRADITION

# TAIL-GATORING

OCT. 26 / 10AM - 4PM / NAYLOR LOT



Reserve your space today at:  
[www.uhd.edu/homecoming](http://www.uhd.edu/homecoming)



LET'S CELEBRATE

**DEMOCRACY**



**WALK<sup>2</sup>VOTE**

**OCTOBER 21 ★ SOUTH DECK**

12pm: Meet up & Pep Rally

1:30pm: Walking to 1019 Congress Ave

3pm: Walking to 1019 Congress Ave

Grab a free t-shirt and enjoy some games, food, music and more!

Follow @sgauhd to stay in the loop!

**50 YEARS ON THE BAYOU**

# **PEP RALLY**

**GOT THE SPIRIT? LET'S HEAR IT**

**Join in the spirit, pride, and celebration of UHD**

*Free Prizes*



**DATE: OCT 23**

**TIME: 1 TO 2 PM**

**LOCATION: WSC**

**[WWW.UHD.EDU/HOMECOMING](http://WWW.UHD.EDU/HOMECOMING)**

# HOMECOMING 2024

Free Professional Headshots | Networking | Graduate Programs | Alumni Gear

*Alumni*

# NETWORK INTO ACTION

RSVP



[bit.ly/alumfall24](https://bit.ly/alumfall24)

THURS. OCT. 24TH

6 - 7:30 PM

UHD WELCOME CENTER



**ALUMNI  
RELATIONS**  
UNIVERSITY OF HOUSTON DOWNTOWN



- Participating departments are encouraged to have their décor in place by October 21st.
- Last day to officially register is Wednesday, October 23.
- Judging will take place on Friday, October 25.
- Winning department will be announced on October 26 at Tail-Gatoring!
- Winning department will receive trophy and bragging rights for the entire year.



**FREE EVENT**  
**Tuesday - October 22, 2024**  
**UHD A300**  
**5:00 - 8:00 PM**  
**Houston, Texas**

**Performances by:**  
Cristina Amaro (Selena Tribute)  
Conjunto Cultural Appreciation  
Danza Garifuna - Danza Azteca



# OCTOBER WORKSHOPS



## 10/9

Wednesday  
10:00 am-11:00 am

### **TTLC: Excel Formulas, Functions, and Features**

Learning Outcomes:

- Construct advanced Excel formulas to reach objectives
- Apply the proper use of Excel-functions
- Utilize advanced tips for maximizing Excel features

## 10/24

Thursday  
10:00 am-11:00 am

### **The Power of Proactive Mentorship - Facilitators: Brandi McInnis, Mike Guajardo, Adrienne Miles**

This training focuses on the proactive aspects of mentorship, empowering participants to take the initiative in guiding and supporting professional workplace relationships.

Learning Outcomes:

- Identify the foundational principles of effective mentorship
- Apply strategies for building and sustaining mentee/mentor relationships
- Analyze best practices and lessons learned in mentorship

SIGN UP!





**BOO  
BASH**

**1:30 – 3:30 P.M.  
THURSDAY, OCTOBER 31  
A-300, SPECIAL EVENTS CENTER**



*UHD Staff Council  
presents:*

**PUMPKIN  
Contest  
CARVING**

**PRIZES  
AWARDED  
FOR  
1ST, 2ND, & 3RD**

**UHD**

**31ST  
OCTOBER** | **DROP OFF YOUR PUMPKIN  
IN A-300 THE DAY OF THE EVENT  
BY 1PM AT THE STAFF COUNCIL  
TABLE** | **SIGN UP HERE:**







# UHD CHILI COOKOFF

## FRIDAY, NOVEMBER 1, 2024

**REGISTER YOUR TEAM TODAY!**

REGISTRATION DEADLINE IS  
**FRIDAY,  
OCTOBER 11, 2024**

FOR MORE INFORMATION,  
PLEASE EMAIL US AT  
**UHDCHILI@UHD.EDU**

**3 - 9 P.M.**

**ONE MAIN STREET - SOUTH DECK  
HOUSTON, TX 77002**

VISITOR'S PARKING AT  
201 GIRARD ST. • HOUSTON TX 77002

**ENTERTAINMENT  
DJ, LIVE MUSIC,  
GAMES, GIVEAWAYS,  
VENDORS & MORE**



SCAN FOR TEAM  
INFO OR VISIT  
**uhd.edu/chili**



# CST CELEBRATION NIGHT

Join us to celebrate 50 years of STEM at UHD and the 25<sup>th</sup> Anniversary of the Scholars Academy

6-9PM, Monday, November 4, 2024

Tami & Mark Mallet Lobby &  
Fondren Commons of the  
Sciences & Technology Building

For more info, contact Akif Uzman  
([uzmana@uhd.edu](mailto:uzmana@uhd.edu)) or Angel Griffin  
([griffina@uhd.edu](mailto:griffina@uhd.edu))

WATCH the MONITORS, SOCIAL MEDIA,  
and EMAIL for a QR RSVP

**UHD** University of Houston-Downtown  
College of Sciences & Technology

$$i\hbar \frac{\partial}{\partial t} \Psi = \hat{H} \Psi$$



$$\sum_{n=0}^{\infty} \frac{z^n}{n!}$$



**RSVP BY**  
**OCTOBER 20, 2024**



Nov.  
09



## Jazz Concert with Terence Blanchard

7 p.m., Saturday,  
November 9, 2024

UH Cullen Performance Hall,  
4300 University Dr.,  
Houston, TX 77004

[LEARN MORE](#)



# VETERANS DAY CELEBRATION

NOVEMBER 11TH 4PM-7PM  
ACAD BUILDING  
SOUTH DECK

*ENTERTAINMENT*

LIVE MUSIC BY GARRET LEITKO  
GAMES, RAFFLES, FOOD, FREE MERCH, VENDORS



TICKET RAFFLE  
\$200 VALUE



REGISTER



# STAFF ENGAGEMENT OPPORTUNITIES

- **October 19:** Destination Downtown | 10 AM
  - **October 21:** WALK2VOTE | 11AM-4PM | South Deck
  - **October 21-24:** UHD Northwest Diapers & Wipes Drive
  - **October 21-25:** Homecoming Door Decorating Contest
  - **October 22:** Latin Fest 2024 | A300 | 5-8pm
  - **October 23, 2024:** Gator Pride PEP RALLY; 12PM-2PM on South Deck
  - **October 24, 2024:** Alumni Resource Fair; 6PM-8PM in the Welcome Center
  - **October 24, 2024:** The Power of Proactive Mentorship; 10AM-11AM
  - **October 26, 2024:** Tail-Gating; 10AM-4PM located on the Naylor Lot
  - **October 31, 2024:** Annual Boo Bash/Staff Council Pumpkin Carving Contest
- Save The Dates
    - **November 1, 2024:** Chili Cook-Off
    - **November 4, 2024:** CST Celebration Night
    - **November 9, 2024:** Terence Blanchard Concert
    - **November 11, 2024:** Veteran's Day Celebration
  - **November 20, 2024:** Next Staff Council General Meeting

**Need to Contact Staff  
Council Representatives?**

Email: [uhdstaffcouncil@uhd.edu](mailto:uhdstaffcouncil@uhd.edu)

Staff can review the agendas and minutes of missed meetings here:  
<https://www.uhd.edu/faculty-staff/staff-council/membership/Pages/staffcouncil-minutes-archived.aspx>



**DETERMINED.  
DEDICATED.  
DOWNTOWN.**

Staff can register to attend the monthly general meetings here:  
[https://uhd.zoom.us/webinar/register/WN\\_2sHq1W6JTBqsg-kTiw0sdw](https://uhd.zoom.us/webinar/register/WN_2sHq1W6JTBqsg-kTiw0sdw)

Want to submit comments/suggestions *anonymously*? Use the link or QR code below:

<https://cglink.me/2fR/s52436>



Submit events to be recognized and promoted! Use the link or QR code below:

<https://cglink.me/2fR/s53628>



Share your good news so we can all celebrate together! Use the link or QR code below:

<https://cglink.me/2fR/s46776>



Note that you do not have to log in or create an account to provide a submission.

# CLOSING COMMENTS

## Mission

Recognizing that staff is integral to the functioning of the University of Houston-Downtown, the Staff Council will be an advisory body to the President of the University and promote positive and meaningful communication among UHD staff, the President, and the University community in order to achieve the Staff Council's goal of providing UHD with a collective voice in staff-related University matters.