



General Meeting Agenda

Wednesday, November 20, 2024

10:00 am – 11:00 am

Staff Council Executive Board: Adrian Bermudez, Staff Council President ♦ Jr Sears, Staff Council President-Elect ♦ Katalina Castillo, Staff Council Secretary ♦ Shiya Rawls, Staff Council Treasurer ♦ Nick Martinez, Staff Council Communication Officer

Special Guests: Sandra Jacobson, Associate Director, Annual Giving ♦ Kimberly Lambert-Thomas, Vice President, Administration & Finance ♦ Casey Davis, Chief of Police ♦ Cynthia Vargas, Director, Emergency Management ♦ April Frank, Director, Payroll and Records

Location: Zoom Webinar

1 Call to Order 10:00 am

Presenter: Adrian Bermudez, Staff Council President

2 Meeting Agenda Review

Presenter: Adrian Bermudez, Staff Council President

3 Approval of October Meeting Minutes

Presenter: Adrian Bermudez, Staff Council President

4 New Employee Announcement

Presenter: Shiya Rawls, Staff Council Treasurer

5 [Edge Grant](#) Presentation

Presenter: Katalina Castillo, Staff Council Secretary

6 October [Kudos](#)

Presenter: Katalina Castillo, Staff Council Secretary

This agenda is subject to change at the discretion of the Staff Council Executive Board.

8 Share the Good News

Presenter: Adrian Bermudez, Staff Council President

- Homecoming Office Door Decorating Contest Winners
- 2024 Pumpkin Contest Winners
- UHD Chili Cook-Off Winners

9 Guest Executive Leaders

Presenter: Sandra Jacobson, Associate Director, Annual Giving

- Annual Giving Campaign

Presenter: Kimberly Lambert-Thomas, Vice President, Administration & Finance

- Budget and Campus-wide Project Update

Presenters: Casey Davis, Chief of Police joined by Cynthia Vargas, Director, Emergency Management

- Public Safety and Emergency Management Updates

Presenter: April Frank, Director, Payroll and Records

- College Release Time/Staff Education Reimbursement Program updates

8 Staff Council Business

Presenter: Adrian Bermudez, Staff Council President

- Staff Council Old Business
 - o 01.A.08 Travel Policy update
- Community Engagement Opportunity
 - o Toy Drive in collaboration with the UHD Police Department
- Staff Engagement Opportunities
- Gator Blue Fridays UHD garments (shirts, hats, etc.)

9 Staff Engagement Opportunities

Presenter: Adrian Bermudez, Staff Council President

- Now thru November 30: Military Family Appreciation Month/ Veteran Wall Display
- Now thru December 11: UHDPD and Staff Council Toy Drive
- November 21: [Building Team Capability through Servant Leadership](#), 12 pm – 1:30 pm
- November 28: 75th Annual H-E-B Thanksgiving Day Parade, 9 am
- December 5: [Winter Wellness: Holiday Wellness Through Stress Relief](#)
- December 10: [Panopto Basics: Create, Share and Manage with Panopto!](#)
- December 11: An Evening with the Stars
- December 18: Next Staff Council General Meeting

This agenda is subject to change at the discretion of the Staff Council Executive Board.

10 Closing Comments

Presenter: Adrian Bermudez, Staff Council President

- uhdstaffcouncil@uhd.edu
- [Past meeting agendas and minutes](#)
- [Register](#) to attend the monthly general meetings
- [Comments/Suggestions](#)
- [Submit events to be recognized and promoted](#)
- [Share Your Good News](#)

11 Meeting Adjourn

11:00 am

Presenter: Adrian Bermudez, Staff Council President