



Dear Student,

Regular attendance and participation in your classes is essential for your continued success. Please be aware that you must attend and/or actively engage in your classes or you risk enrollment cancellation.

Beginning January 29, instructors will notify the Registrar's Office to **drop students who have not attended in-person or engaged in online activity** as appropriate to the class.

Class Attendance Reminders:

1. To maintain enrollment, you are **required to attend class**, whether face to face or online, and complete assignments as set forth in the class syllabus.
2. Your **failure to attend class** (face to face, online or hybrid), engage in course material, or make contact with faculty to adequately explain your absence by January 29, 2022 **may result in you being administratively dropped from the course**.
3. Being dropped from course(s) may affect your enrollment status, **financial aid eligibility**, graduation application status, etc.

If you have trouble logging into Blackboard or you are unable to attend class prior to January 29, immediately contact your instructor via email to find out what action is needed to meet the requirements of the course.

As a reminder, you should regularly check your [GatorMail](#), [Blackboard](#) and [myUHD](#) student portal for important University notifications as well as messages from your instructors. Should you need assistance with logging in, please contact the IT Service Desk at 713-221-8031, representatives are available 7:00 a.m. – Midnight, daily.

If you have questions about UHD's class attendance procedures or this notification, please contact the Registrar's Office at uhdrecords@uhd.edu.

Sincerely,

Dr. Meritza Tamez
Dean of Students

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