

Timeline for Applications for Promotion from Lecturer to Senior Lecturer*

Statement of Intent Academic Year:

1st Monday of May A lecturer who intends to apply in the subsequent academic term notifies the supervisor. The supervisor notifies the dean.

Submission Academic Year:

January 22 The lecturer applicant submits the application material for promotion to senior lecturer (as required under section 3.2.6.2 of this policy).

February 28 The supervisor submits the written positive or negative evaluation of the candidate's application for promotion to senior lecturer to the dean.

March 22 If the candidate for promotion to senior lecturer obtains a positive recommendation from either the dean or the supervisor, or both, the dean forwards each of the written recommendations to the provost.

April 20 The provost notifies the candidate of the promotion decision.

* Note: If a date falls on a weekend or holiday, the deadline is deferred until the next business day.