



## Staff Council – General Meeting Agenda

Wednesday, August 21, 2024  
10:00 a.m. – 11:00 a.m.

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<b>Staff Council Executive Board:</b>	Jr. Sears, Staff Council President ♦ Adrian Bermudez, Staff Council President-Elect ♦ Tesha Koltys, Staff Council Secretary ♦ Gladis Moya, Staff Council Treasurer ♦ Tasia Parker, Staff Council Communication Officer
<b>Special Guest:</b>	Cynthia Vargas, Director of Emergency Management ♦ Christian Purdy, Manager, Projects, Compliance & Communications
<b>Location:</b>	Zoom Webinar

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1	Call to Order	10:00 am
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Presenter: JR. Sears, Staff Council President

2	Approval of July Meeting Minutes	10:02 am
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Presenter: Jr. Sears, Staff Council President

3	Meeting Agenda review	10:03 am
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Presenter: JR Sears, Staff Council President

4	New Employee Announcement	10:04 am
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Presenter: Adrian Bermudez, Staff Council President-Elect

4	Edge Grant Winner	10:06 am
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Presenter: Adrian Bermudez, Staff Council President-Elect

5	July Kudos	10:07 am
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Presenter: Tesha Koltys, Staff Council Secretary

6	Special Guest(s)	10:09 am
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**Presenter:** Cynthia Vargas, Director of Emergency Management

- Hurricane Preparedness

*This agenda is subject to change at the discretion of the Staff Council Executive Board.*



**Presenter:** Christian Purdy, Project, Compliance and Communications Manager

- Staff Development Update
- AWA Update

## 7 Staff Council Business: Things to share

10:46 am

Presenter: Jr. Sears, Staff Council President

- Chartwells Resolutions (including Right of First Refusal - \$100 to \$500, Cafeteria Hours of Operations and App Ordering)
- Ombudsman Application and filling the position.
- By-laws update.
- Staff Council website restructure.
- EDGE grant award increase from \$500 to \$1000
- Incorporated Staff Council representation in policies.
- Designed a unique 50-year t-shirt for staff.
- Structured the Staff Council process and documentation for a transition of power and clarity.
- Staff Council surveys
- General meeting recordings
- Boosted the morale of staff members through engagement by hosting mixers at the various buildings. (OMB: 60 Staff, CPS: 70 Staff, and MDCOB: 150 staff)
- Digitized our workflows to DocuSign to include our election nomination forms and EDGE grant applications.
- Brought up a safety concern among students and UHD employees regarding the drop-off location at Girard.
- Boosted Staff Council general meetings attendance by 88%.
- Implemented an automatic employee anniversary email with President Blanchard.
- Collaborated with a student organization to provide refreshing drinks to our staff members during a Staff Council event.
- Organized a cross-campus event with USSEC (University System Staff Executive Council) to promote a work-life balance initiative to improve health while we work. Team up with UH, UH-Victoria
- Built trust and transparency between staff members and our Leadership.
- Hosted a July 3rd event with a turnout of over three hundred staff members celebrating July 4th.

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**8 Upcoming Events & Announcements 10:51 am**

Presenter: Jr. Sears, Staff Council President

- August 23<sup>rd</sup>: UHD 50<sup>th</sup> Anniversary Dance Video
- September 2<sup>nd</sup>: UHD Labor Day (Campus Closed)
- September 5<sup>th</sup>: UHD Police Department Safety Conference
- September 10<sup>th</sup>: Canvas Conference

Save the Dates:

- October 31<sup>st</sup>: HR Boo Bash
- November 1<sup>st</sup>: UHD Chili Cook-Off

**9 Closing Comments 10:58 am**

Presenter: Jr. Sears, Staff Council President

**10 Meeting Adjourn 11:00 am**