

## **UHD Auxiliary Services Committee**

Meeting Date: 9/22/2023  
Meeting Time: 2:00 – 3:30 PM  
Meeting Location: Zoom

### **Call To Order**

### **Agenda**

1. Introduction of Committee Members
2. Discuss Election of Officers – Chair, Vice Chair, Scribe
  - a. Chair – conducts meeting, assist with Agenda items, submits annual committee report.
  - b. Vice Chair – conduct meeting in the Chairs absence, assist with annual committee report.
  - c. Scribe – take meeting minutes and assists Chair and Vice with annual report.
3. Role of Auxiliary Services and Committee Charge
4. Review of Services
  - a. Mail Services
  - b. Vending Services
  - c. Campus Bookstore
  - d. Food Service
5. Discussion of Areas of Interest (potential future agenda items)
6. Identification of standing meeting time
7. Member Items

### **Adjournment**