Letter of Academic Standing
Visiting Students

Visiting students: Once the form is completed in its entirety, please submit by uploading the form to your myUHD Student Center "To Do" list.

Section A: To be completed by Visiting Student applying to UHD

Student Name _____ UHD Student ID # _____ Date of Birth _____

Major _____ Requested Term(s) & Year _____ Current/Home University _____

Review and initial below that you acknowledge the following:

- ☐ I understand that I may enroll in no more than 3 credit hours in one May/December mini term.
- ☐ I understand that I must maintain good academic standing (minimum 2.00 GPA) while attending UHD, and am limited to no more than 24 total credit hours as a UHD visiting student.

  *A visiting student who wishes to remain at UHD must reapply and be accepted as a transfer student.
- ☐ I understand it is my responsibility to confirm course transferability and how the course(s) will apply toward my degree at my home institution.

Student Signature _____ Date _____

Section B: To be completed by Academic Advisor, Dean or Designee at the student's Home institution

Student's current classification at the Home institution:

☐ Freshman ☐ Sophomore ☐ Junior ☐ Senior

The student whose information is listed above is a current student in good academic standing and has been given permission to register for the course(s) listed below as a visiting student at the University of Houston-Downtown (UHD). Designee acknowledges that student has the academic preparation expected for the course(s) listed below as UHD does not review prerequisite(s) qualifications for visiting students.

UHD COURSE TITLE	UHD COURSE #	UHD CREDIT HOUR(S)

Advisor/Dean or Designee Printed Name _____ Office Phone Number _____ Email Address _____

Advisor/Dean or Designee Signature _____ Date _____