



Letter of Academic Standing - Transient Student

Once this form is completed in its entirety, please submit by uploading to your [myUHD](#) account: Student Center, To Do List

Section A to be completed by Transient Student applying to UHD.

Section A

Student Name: _____

UHD-ID #: _____

Date of Birth: _____

Requested Term(s) & Year: _____

Major: _____

Current/Home University _____

(Please review and initial below that you acknowledge the following)

_____ I understand that I may enroll in no more than 3 credit hours in one May/December mini term.

_____ I understand that I must maintain good academic standing (minimum 2.00 GPA) while attending UHD, and am limited to no more than 24 total credit hours as a UHD transient student.

(A transient student who wishes to remain at UHD must reapply and be accepted as a transfer student.)

_____ I understand it is my responsibility to confirm course transferability and how the course(s) will apply toward my degree at my home institution.

Student's Signature: _____

Date: _____

Section B to be completed by Academic Advisor, Dean or Designee at Home Institution.

Section B

Student's current classification at home institution:

_____ Freshman _____ Sophomore _____ Junior _____ Senior

The student whose information is listed above is a current student in good academic standing and has been given permission to register for the course(s) listed below as a transient student at the University of Houston-Downtown (UHD). Designee acknowledges that student has the academic preparation expected for the course(s) listed below as UHD does not review prerequisite(s) qualifications for transient students.

UHD COURSE TITLE	UHD COURSE #	UHD CREDIT HOUR(S)

Advisor, Dean or Designee Name (Printed): _____ **Phone Number:** _____

Email Address: _____ **Signature:** _____ **Date:** _____