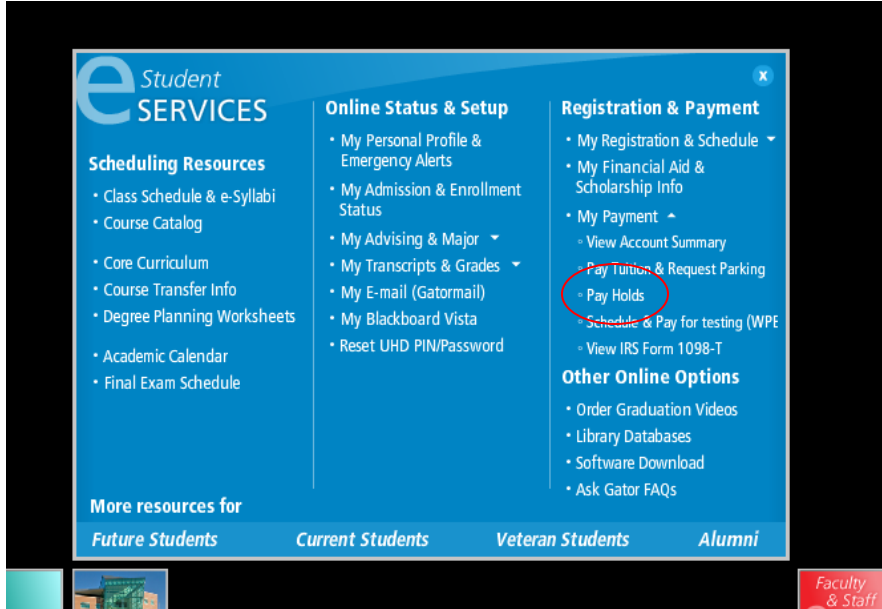


## How to Pay the Application Fee Online

Step 1: Select the Pay Admission Application link: <https://global.dt.uh.edu/eservices>

Step 2: Under the Registration and Payment header, select the My Payments tab, followed by **Pay Holds**.



Step 3: Login with your UHD ID# and Password. Your UHD ID is your student ID number that begins with 900. If you do not know your password, please click the Forgotten your Password link to reset it.

### Please Enter Your UHD ID and Password.

[return to e-services](#)

During the login process, you may be prompted to change your password.  
**Your new password must have strong attributes, including three of the following four character sets: capital letters, lower case letters, numbers, and special characters.**  
\* You **cannot** include more than two consecutive characters from your user name (e.g., DoeJ1) or your full name (e.g., John George Doe) in your new password.

[Forgotten Your Password?](#) [Look Up UHD-ID](#)

**Login**

---

UHD ID:

Password:

**Note:** To protect your information, the "Back" button has been disabled within e-Services. Please use the custom links in blue to navigate.

Step 4: Select Pay Application Fee

## My Payment

---

[return to e-services](#) | [logout](#)

View Account Summary
Pay Tuition
Pay Library Holds
Pay Parking Holds
IRS Form 1098-T
<b>Pay Application Fee</b>
Testing Payment
Printing Payment

Step 5: Application information is received, click **Continue**.

## My Payment

---

[return to e-services](#) | [logout](#)

**Your application information has been retrieved. Please click continue.**

Continue

Step 6: Application Fee summary. Check the “I agree” box, followed by **Continue**.

## My Payment

---

[return to e-services](#) | [logout](#)

**You have requested to pay for the following:**

- APPL\_FEES
- \$35.00
- Summer | 2011

**I agree to the above payment information.**

Continue

Step 7: Choose a payment method and click **Pay Now**.

University of Houston-Downtown

Search Directory, Web, FAQs

Quick Links Maps A-Z

Reg e-98

Please choose the method of payment:

- Pay by Credit or Debit Card
- Pay by Personal Check
- Pay by Business Check

**Pay Now**

ton-Downtown 302

Map  
Emergency Communication • LH System  
State of Texas • Statewide Search (Trail) •

Step 8: Enter your payment information and click **Submit Payment**.

e-SERVICES, UNLADU

Required fields are highlighted with an asterisk.

Payment information:

**Amount:** \* \$35.00

**ORDER\_ID:** 9991090019327601234638

**TERM\_DESCRIPTION:** Summer I 2011

**PAYMENT\_DESCRIPTION:** APPL\_FEES

**USER\_NAME:** LaTroya Elysia Brooks

---

Please enter the following information about your payment method:

**Cardholder's Name:** \*

Cards Accepted:

**Card Number:** \*

**Signature Panel Code:** \*

**Expiration Date:** \*

---

Billing information:

**Address:** \*

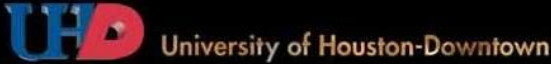
**Zip:** \*

**Submit Payment** **Reset**

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in Street • Houston Texas 77002  
1-8000

Maps/Directions •  
Emergency Communication • LH System • Site Policies  
State of Texas • Statewide Search (Trail) • Texas Home

Step 9: Verify your payment information and select **Yes**.

Search Directory, Web, FAQs  
Quick Links Maps A-ZU  
Regis  
e-ser

Please verify the following information:

<b>Amount:</b>	\$35.00
<b>ORDER_ID:</b>	9991090019327601234638
<b>TERM_DESCRIPTION:</b>	Summer I 2011
<b>PAYMENT_DESCRIPTION:</b>	APPL_FEES
<b>USER_NAME:</b>	

Card information:

<b>Cardholder's Name:</b>	Test User
<b>Card Type:</b>	Discover
<b>Card Number:</b>	
<b>Signature Panel Code:</b>	125
<b>Expiration Date:</b>	4/2014

Billing information:

<b>Address:</b>	6944 test
<b>Zip:</b>	77225

---

Is this information correct?

Step 10: The payment is processing.



If your browser fails to reload shortly, [click here](#)

Please wait while your payment is being processed.  
DO NOT PRESS THE BACK BUTTON ON YOUR BROWSER

Step 11: The payment transaction is now complete. Please print out the receipt for your records.

## My Payment

[return to e-services](#) | [print](#) | [logout](#)

It is important that you know your challenge question and answer so that you can use it for password resets.

**Thank you for your payment. Your transaction was successful. Your account account has been updated.**

Order Information for: **User Name**

Please print the receipt below for your records.

ORDER ID	DATE	TERM	AMOUNT	STATUS
9991090019327601234638	10:13:27 AM - 3/10/2011	Summer I 2011	\$35.00	Successful
<b>Transaction Details: APPL_FEES</b>				
Account Holder	Account #	Account Type		
User Name	60*****0004	Discover		
<b>Receipt #: 1355138</b>				