Texas Sales and Use Tax Exemption Certification

This certificate does not require a number to be valid.

Name of purchaser, firm or agency
UNIVERSITY OF HOUSTON - DOWNTOWN

Address (Street & number, P.O. Box or Route number)	Phone (Area code and number)
ONE MAIN STREET, STE. 970S	**713-221-8612**

City, State, ZIP code
HOUSTON, TEXAS 77002

I, the purchaser named above, claim an exemption from payment of sales and use taxes (for the purchase of taxable items described below or on the attached order or invoice) from:

Seller: _____

Street address: _____ City, State, ZIP code:_____

Description of items to be purchased or on the attached order or invoice:

_____
_____
_____
_____
_____
_____
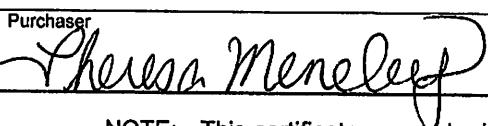
Purchaser claims this exemption for the following reason:

As an agent of the State of Texas, the University is exempt from Sales and Use Tax in accordance with Tex.Code Ann. Sec 151.309 (4) et.al.

The University of Houston- Downtown, Texas Sales and use Tax Permit Number is 32015402137 and its TIN number is for the State is: 37847847847

I understand that I will be liable for payment of all state and local sales or use taxes which may become due for failure to comply with the provisions of the Tax Code and/or all applicable law.

I understand that it is a criminal offense to give an exemption certificate to the seller for taxable items that I know, at the time of purchase, will be used in a manner other than that expressed in this certificate, and depending on the amount of tax evaded, the offense may range from a Class C misdemeanor to a felony of the second degree.

sign here ► Purchaser *Theresa Meneley*	Title Assoc. Vice President, Business Affairs	Date 1/9/26

NOTE: This certificate cannot be issued for the purchase, lease, or rental of a motor vehicle.
THIS CERTIFICATE DOES NOT REQUIRE A NUMBER TO BE VALID.
Sales and Use Tax "Exemption Numbers" or "Tax Exempt" Numbers do not exist.

This certificate should be furnished to the supplier.
Do not send the completed certificate to the Comptroller of Public Accounts.