Plan/Budget Development Calendar – FY2023
Administrative Units

Nov 12   Information on FY2023 planning/budgeting process is distributed to all unit heads, which includes the President's memo outlining planning priorities for FY2023.

Nov 18   Initial Planning and Budget Development Committee (PBDC) meeting

Dec 2   UHS Board of Regents meeting

Dec 9   **Look-Back Exercise.** The Vice Presidents will report on their division's use of additional funds – Operating, Reallocations, and HEAF – allocated for FY2021 (last completed fiscal year).
Introduction - Zero-based budgeting

Dec 3   Unit heads submit their draft FY2023 plan to their respective VP.

Dec 3-23   Period of review for the VPs to meet individually with Administrative unit heads.

Jan 7   VPs send out consolidated draft FY2023 division plans to the Administrative unit heads/direct reports for final review.

Jan 27   **Discussion about zero-based budgeting**

Feb 4   ESO, AUR, AF, EM and SA submits final FY2023 division plans to the PBDC.

Feb 10   ESO, AUR, AF, EM and SA presents their high priority FY2023 initiatives to the PBDC.

Feb 10   AA submits final FY2023 division plan to the PBDC.

Feb 17   AA presents high priority FY2023-FY2024 initiatives to the PBDC.

Feb 24   PBDC deliberates and determines final rankings of all initiatives presented by the respective vice presidents.

Feb 25   PBDC submits its ranked recommendations to the President.

Apr 11 (Est.)   Final Campus Plans & Budgets due to UHS for assembly and consolidation.

Apr 28 (Est.)   Agenda deadline for items going to the UHS Board of Regents May 2022 meeting, to include the UHS Plan & Budget.

May 19   UHS Plan and Budget is considered by the UHS Board of Regents.