

Scholars Academy

Poster Approval Form 2025

(Name) _____ is approved to have **ONE** presentation poster approved for the Scholars Academy, N-813.

Students are required to prepare posters using a PowerPoint template provided by UHD Scholars Academy. This template produces a 40-inch tall and 44-inch wide poster to be displayed on bulletin boards that will be provided at the Student Research Conference (SRC). If using color or images for your background, we recommend that they not be heavily darkened. Students can obtain the template from the Academy website <https://www.uhd.edu/academics/sciences/scholars/scholars-src.aspx>

Prior to poster approval, students must have this form signed by their UHD faculty sponsor; Scholars Academy staff will sign once form received. Do not simply drop off your file; you will upload your 1.) poster file and 2.) Poster Approval Form to the Qualtrics weblink provided in the SRC Guidelines 2025.

Note: It is imperative to list all acknowledgements on your poster; this includes any assistance of individuals and/or organizations/agencies that worked on the research or sponsored the project. Also, any grant funding must include the listing of the grant award number and the funding agency logo.

At time of requesting approval from Scholars Academy (N-813), submit your poster in electronic format see below.

Student Research Conference (SRC) Presenters: After securing proper signatures, submit your SRC poster file (in electronic format) and Poster Approval Form to the Scholars Academy website for uploading:

https://uhd.qualtrics.com/jfe/form/SV_80sMeI5sAXYpBIQ

no later than **April 14, 2024** in order to print your poster for display for the conference on **April 25, 2024**. Posters can be printed if a national conference presentation is on your horizon.

Thank you for your cooperation.

INDIVIDUAL REQUESTING PRINTING APPROVAL:

I understand and agree to comply with the above statements. I further authorize use of photos, submitted material and release of information deemed necessary for publications by the university and the SRC staff/sponsors.

Requester (please print name and sign)

Date

UHD FACULTY SPONSOR:

By signing below, I certify to have reviewed the above student's poster file and ensured that it is in accordance with standards similar to those in my academic discipline.

Faculty Sponsor (please print name and sign)

Date

Dr. Mary Jo Parker/ Mercedes Gonzales, Scholars Academy

Date