



QEP Steering Committee

Meeting Minutes

March 1, 2:00pm

Attendees: Travis Crone, Dana Smith, Cesar Garza, David Ryden, Tammis Thomas, Poonam Gulati, Wendy Burns-Ardolino, Charlie Finch, Mik Yegiyany, Mike Connelly, Stefany Records, Veronica Costilla, Paul Fulbright

Agenda

1. Approve minutes from February 23, 2024 meeting
2. Review topic proposal submissions and rubric scoring results
3. Narrow down the list of 12 to 3-5 finalists

Next Meeting TBD

Meeting Summary

The group discussed the submissions received. We used the rubric numeric scores to identify those ranked more highly by the group. The discussion included what topics had content in common and were potential candidates for combining topics.

Three topics were determined as finalists:

1. Reading – Paul Kintzele, Lee Usnick, Paul Fulbright
2. Belonging – Travis Crone, Jerry Johnson
3. Transferrable Skills – Wendy Burns-Ardolino, Poonam Gulati

The topic leads will host three roundtables at the March 27 Reaffirmation Kick-off event to get feedback from the UHD community.

Resolutions:

- The above three groups will meet independently to finalize a one-page summary proposal; work is due March 18
- The committee will review the proposals from March 18-27; establish the data; develop a notecard of table topics for the March 27 Kick-off event
- Emily will develop a template for the one-pager that addresses the components of the rubric. B, C, E, and G.
- Tammis will reach out to Paul, Paul, and Lee about this work for the "Reading" group

Outstanding questions:

What do we need to move forward with the proposal? What do the proposals need to look like to send to the President?

When do we reschedule the "presentations" of topics?